

**Operating Guidelines** 

## Affidavit of Unauthorized/Improper ACH Debit Activity

		In accordance with the ACH Rules and
STATE OF	COUNTY OF	

I, \_\_\_\_\_\_, depose and say that I have examined the attached statement or other notification from my Financial Institution indicating that an ACH debit entry was charged to my Account No. \_\_\_\_\_\_, on \_\_\_\_\_\_200\_\_\_\_ in the amount of \$\_\_\_\_\_\_, and that the debit entry was revoked, unauthorized, or improper. (choose one of the three below)

- > 1. For **Revoked** entries, I further depose and say that:
  - Lauthorized to originate one or more ACH entries to debit funds from my account, but on\_\_\_\_\_,200\_\_\_, I revoked that authorization by notifying\_\_\_\_\_\_ in the manner specified in the authorization.
- 2. For Unauthorized entries, I further depose and say that: (CHECK ONE)
  - I did not authorize, and have not ever authorized, in writing or by similarly authenticated (WEB, TEL) means for \_\_\_\_\_\_\_\_ to originate one or more ACH entries to debit funds from any account at my Financial Institution.
  - □ I authorized \_\_\_\_\_\_to originate one or more ACH entries to debit funds from an account at my Financial Institution in writing or by similarly authenticated means but:
    - the amount debited exceeds the amount I authorized to be debited. The amount I authorized was \$\_\_\_\_\_.
      OR
    - the debit was made to my account on a date earlier than the date on which I authorized the debit to be made to my account on or no earlier than\_\_\_\_\_,200\_\_\_.
- 3. For Improper entries, I further depose and say that: (CHECK ONE) (A, B, C, D, or E)
  - A. The notice stating the terms of the re-presentment check (referred to as RCK) entry policy or truncated check entry policy was not provided to me in advance of receiving the item to which the re-presented check entry, or (PPD Accounts Receivable Truncated Check Debit Entry) relates.
  - B. The item, which the represented check entry (referred to as RCK), or PPD Accounts Receivable Truncated Check Debit Entry relates, was ineligible because either:(CHECK ONE) (items 1- 10)
    - 1. is not an item within the meaning of Revised Article 4 of the Uniform Commercial Code (1990 Official Test);(excludes non-cash items, drafts drawn on the US Treasury, A Federal Reserve Bank, Federal Home Loan Bank, state of local government, US Postal Service money orders, non-US currency items, third-party items, demand drafts and third-party drafts without Receiver's signature.)
    - **2**. is not a negotiable demand draft drawn on or payable through or at a Participating DFI, other than a Federal Reserve Bank or Federal Home Loan Bank;
    - 3. is in an amount of \$2,500 or more; (RCK only)
    - 4. does not indicate on the face of the document that the item was returned due to Non Sufficient Funds, NSF, Uncollected Funds or comparable language; (RCK only)
    - 5. is dated more than 180 days from the date the entry was transmitted to the RDFI
    - 6. is drawn on a non-consumer account;
    - 7. has been previously presented (a) more than twice in paper form (for initial represented check entries) or (b) more than once in paper form and more than once as a re-presented check entry (for reinitiated represented check entries).
    - 8. has been previously presented in its physical form (PPD Accounts Receivable Truncated Check Debit Entry) only.
    - 9. has been presented more than three times (PPD Accounts Receivable Truncated Check Debit Entry) only.
    - 10. has not been completed and signed by the consumer (PPD Accounts Receivable Truncated Check Debit Entry) only.
  - C. All signatures on the item to which the re-presented check entry (RCK), or (PPD Accounts Receivable Truncated Check Debit Entry) relates are not authentic or authorized.
  - D. The item to which the re-presented check entry (RCK), or (PPD Accounts Receivable Truncated Check Debit Entry) relates has been altered.
  - **E**. For (PPD Accounts Receivable Truncated Check Debit Entries) only, the Receiver provided the Originator with notice not to truncate the item to which the entry relates.

I further depose and say that the debit transaction was not originated with fraudulent intent by me or any person acting in concert with me, and that the signature below is my own proper signature.

Date:	Signature:	Date:	Signature (joint account owner):	
For Ms Te	elco FCU use only:	Received on: (date)/_/	Received by:	
	-	Resolved on: (date) / /	Resolved by:	